

HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY

BOARD OF EDUCATION REGULAR MEETING

Monday, July 27, 2020 – 7:00 PM

PUBLIC NOTICE HARRISON TOWNSHIP BOARD OF EDUCATION

The Harrison Township Board of Education in the County of Gloucester has changed the format of its regularly scheduled Board Meeting on Monday, July 27, 2020 at 7:00pm. The meeting will be conducted electronically in light of Executive Order 107's mandate for all citizens to avoid any unnecessary travel or social gatherings, as well as to remain home or in their place of residence. The purpose of this meeting will be to complete regular school business. Members of the public can access the electronic meeting by following the directions below on July 27, 2020: **DIRECTIONS:** The conference call phone number and conference ID number will be posted on the district website at www.harrisontwp.k12.nj.us.

A G E N D A

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Monday, July 27, 2020.

II. Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

Attendance:

_____ Missy Peretti _____ Robert Scharlé _____ Other _____

- III. Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. President’s Welcome:

V. Audience Participation I: The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Identify the agenda item you wish to comment on.
- 4) Wait to be recognized before making your comments.
- 5) Limit your comments to specific items.

VI. Approval of Minutes:

1. Approval of minutes of the June 15, 2020 Regular and Executive Sessions of the Board of Education Meeting. (*Attachment: Min. #1*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Stacey Muscarella
 - c. Personnel – Shannon Williams
 - d. Negotiations – Theresa Vaites
 - e. Board Development – Marissa Straccialini
2. Ad Hoc Committees
 - f. Public Relations – Cristie Clark
 - g. School Safety – Cristie Clark
 - h. Shared Services – Sean Henderson
 - i. Transportation – Jennifer Bowen
3. Delegate/Representative Reports (if any)

VIII. Correspondence: (Copies of Correspondence are included in Backup materials)

1. Letter from Dana Santo received June 23, 2020 re: resignation.
2. Letter from Justin Arabia received July 15, 2020 re: resignation.
3. Email from Kathi Cristino received July 16, 2020 re: retirement.
4. Letter from Stephanie Bottone received July 23, 2020 re: leave of absence.

IX. Business Administrator's Report:

A. Finance

It is recommended that the Board of Education approve the following action items:

1. Payment of Bills:

- a. June 2020 Ratified Bill List #1 \$1,547,772.10 (*Attachment: Fin. #6a*)
- b. June 2020 Bill List #2 \$211,977.37 (*Attachment: Fin. #6b*)
- c. July 2020 Bill List \$177,706.04 (*Attachment: Fin. #6c*)

2. Consolidated Food Service Report for June 2020 (*Attachment: Fin. #2*)

3. Acceptance of a \$100.00 donation from Thomas Stites and Kathy Riggs-Stites for the Janet Core Scholarship Fund.

4. Payment of Bills:

- a. Direct Flooring – Purchase and Installation of K-2 Gym Floor \$123,077.68
- b. Direct Flooring – Purchase and Installation of Thresholds \$ 4,500.00
- c. All Asphalt Paving, LLC – Paving the PVS Basketball Court \$ 11,000.00
- d. All Asphalt Paving, LLC – Paving behind the K-2 Gym at HTS \$ 21,700.00

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

X. Superintendent's Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

- 1. Acceptance of the resignation of Dana Santo, Special Education Aide at Harrison Township Elementary School, effective June 30, 2020.
- 2. Acceptance of the resignation of Justin Arabia, Physical Education Teacher at Pleasant Valley School, effective July 15, 2020.
- 3. Acceptance of the retirement of Kathi Cristino, General Aide at Harrison Township School, effective July 16, 2020.

4. Approval of the employment of Mitchell Federico, of Mantua, as a full-time Occupational Therapist for the District, for the period of September 1, 2020 through June 30, 2021 with salary established at MA, Step 7 (\$60,827.00) in accordance with the 2019-2022 contract between H.T.E.A. and H.T.B.O.E., plus benefits, pending receipt of required clearances. *(Attachment: Pers. #4)*
5. Approval of a leave of absence for Stephanie Bottone, Fourth Grade Teacher at Pleasant Valley School, effective September 16, 2020 utilizing 2 personal days and 21 accumulated sick days concurrent with FMLA, continued with an unpaid leave under NJFMLA with an anticipated return date of January 11, 2021.
6. Approval of the employment of Kristin Charlson, current long-term substitute, as long-term substitute Grade 2 Teacher at Harrison Township School during the absence of Emily Phillips for the period of September 1, 2020 through January 6, 2021 with salary established at BA, Step 1 (\$51,587.00) in accordance with the 2019-2022 contract between H.T.E.A. and H.T.B.O.E.
7. Approval of a step/level adjustment for Rebekah Alter from BA, Step 2 to BA+15, Step 2 with salary established at \$52,717.00 in accordance with the 2019-2022 contract between H.T.E.A. and H.T.B.O.E., effective September 1, 2020

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

B. Education

It is recommended that the Board of Education approve the following action items:

1. Approval of the homeschooling of students #25076 and #27123 for the 2020-2021 school year per parent request received June 29, 2020.
2. Approval of Student #23194 to attend Larc School, Bellmawr, NJ for the 2020 Extended School Year (\$8,550.60); ESY Classroom Assistant (\$4,650.00); 2020-21 School Year (\$51,303.60); and School Year Classroom Assistant (\$27,900.00).
3. Approval for Student #22165 and Student #20625 to receive Level 1 services from the Commission for the Blind and Visually Impaired for the 2020-21 school year, at the annual rate of \$2,100.00 each.

4. Approval of Student #18186 to attend Bankbridge, Deptford, NJ for the 2020 Extended School Year at the tuition rate of \$4,410.00.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Approval of the reimbursement of tuition cost to Michael Seonia following successful completion of the following courses through Rutgers University, requested amounts as stated:
 - a. Energy Management – August 15 through August 22, 2020 - \$202.00
2. Approval of the amendment of the 2020-2021 School Calendar. (*Attachment: Admin. #2*)
3. Approval of the Harrison Township School District’s 2020-2021 Restart and Recovery Plan with acknowledgement that the district will respond to any updated requirements from the Department of Education (DOE) and implementation is pending DOE compliance review.
4. Approval of the revisions to the Harrison Township Student Code of Conduct for the 2020-2021 school year. (*Attachment: Admin. #4*)
5. Acknowledgement of safety drills conducted in the district schools:
 - a. Fire Drill
 - 1) Pleasant Valley School – June 25, 2020 (AM)
 - b. Evacuation Drill
 - 1) Pleasant Valley School – June 29, 2020 (PM)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

D. Policy

It is recommended that the Board of Education approve the following action items:

- 1. *No items at this time.*

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

E. Transportation

It is recommended that the Board of Education approve the following action items:

- 1. *No items at this time.*

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

- 1. *No items at this time.*

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

XI. New Business:

XII. Old Business:

XIII. Audience Participation II:

XIV. Recess Into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XV. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____