

HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY

BOARD OF EDUCATION REGULAR MEETING

Monday, January 25, 2021 – 7:00 PM

PUBLIC NOTICE HARRISON TOWNSHIP BOARD OF EDUCATION

The Harrison Township Board of Education in the County of Gloucester has changed the format of its regularly scheduled Board Meeting on Monday, January 25, 2021 at 7:00pm. The meeting will be conducted electronically in light of Executive Order 107's mandate for all citizens to avoid any unnecessary travel or social gatherings, as well as to remain home or in their place of residence. The purpose of this meeting will be to complete regular school business. Members of the public can access the electronic meeting by following the directions below on January 25, 2021: **DIRECTIONS:** The conference call phone number and conference ID number will be posted on the district website at www.harrisontwp.k12.nj.us.

A G E N D A

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Monday, January 25, 2021.

II. Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

Attendance:

_____ Missy Peretti _____ Robert Scharlé _____ Other _____

- III. Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. President’s Welcome:

1. Valerie Robinson request to update the Board of Education on the hybrid system in Adventure Club.
2. Stacey Muscarella, Board President, named the Committees for the Board of Education.

V. Audience Participation I: The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Identify the agenda item you wish to comment on.
- 4) Wait to be recognized before making your comments.
- 5) Limit your comments to specific items.

VI. Approval of Minutes:

1. Approval of minutes of the December 21, 2020 and January 4, 2021 Regular Session of the Board of Education Meetings. (*Attachment: Min. #1a & 1b*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Stacey Muscarella
 - c. Personnel – Shannon Williams
 - d. Negotiations – Theresa Vaites
 - e. Board Development – Marissa Straccialini
2. Ad Hoc Committees
 - f. Public Relations – Cristie Clark
 - g. School Safety – Cristie Clark
 - h. Shared Services – Sean Henderson
 - i. Transportation – Jennifer Bowen
3. Delegate/Representative Reports (if any)

VIII. Correspondence: (*Copies of Correspondence are included in Backup materials*)

1. *No correspondence at this time.*

IX. Business Administrator's Report:

A. Finance

It is recommended that the Board of Education approve the following action items:

1. Appropriation Adjustment List for December 2020. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2020. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of December 2020. (*Attachment: Fin. #2*)
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2020. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. December 2020 Ratified Bill List \$1,660,427.09 (*Attachment: Fin. #6a*)
 - b. January 2021 Bill List \$229,593.92 (*Attachment: Fin. #6b*)
7. Approval of Resolution of Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program for the 2021-22 school year. (*Pending information from the State of New Jersey*) (*Attachment: Fin. #7*)
8. Consolidated Food Service Report for December 2020. (*Attachment: Fin. # 8*)
9. Approval of Resolution to accept the 2019-20 Report of Audit.
10. Approval of the Corrective Action Plan for the fiscal year ended June 30, 2020 as follows:
 - No audit findings.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

X. Superintendent's Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. Approval of the employment of the following individuals as substitutes for the district on an as-needed basis, effective September 1, 2020 through June 30, 2021, at the currently-approved hourly and daily rates, pending receipt of required clearances:
 - a. Camryn Hackett-Slimm of Pilesgrove – Teacher
 - b. Amanda Gallagher of Mullica Hill – Teacher
 - c. Nicholas Mascino of Voorhees - Teacher
 - d. Lauren Ficke of Mickleton - Nurse

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

B. Education

It is recommended that the Board of Education approve the following action items:

1. Approval of the attendance of a Family Court Student attending the Monroe Township School District with Harrison Township as his/her district of residence on a tuition basis for the 2020-21 school year at a tuition rate of \$12,722.40.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Approval of AnnaLisa Rodano to complete *Legal One – Anti-Bullying Specialist Online Certification* at the cost of \$500.00.

2. Approval of the reimbursement of graduate tuition cost to Colleen Hayes following successful completion of the following course through Western Governors University, according to terms in negotiated agreement requested amounts stated, with reimbursement June 2021:
 - a. The Reflective Practitioner – February 1, 2021 – September 1, 2021 - \$1080.00
 - b. Designing Curriculum and Instruction I – February 1, 2021 – September 1, 2021 - \$1080.00
 - c. Data-Informed Practices – February 1, 2021 – September 1, 2021 - \$1080.00

3. Approval of the reimbursement of graduate tuition cost to Jennifer Culling following successful completion of the following course through Rowan University, according to terms in negotiated agreement requested amounts stated, with reimbursement June 2021:
 - a. Educational Assessment in Special Education – January 19, 2021 – March 15, 2021 - \$2,055.00

4. Approval of the reimbursement of tuition cost to Traci Chappell following successful completion of the following courses through Rowan University, requested amounts as stated:
 - a. Strategic Communication Seminar – September 1, 2020 – December 9, 2020 - \$2,301.00
 - b. Principles of Finance – September 1, 2020 – December 9, 2020 - \$2,301.00

5. Approval of the placement of Laurie Holland as mentor teacher to Sarah Molloy at Harrison Township School for a period of 18 weeks during the 2020-2021 school year under the auspices of the NJ Provisional Teacher Program.

6. Approval of the placement of Justin Stevenson as mentor teacher to Denise Sosnowicz at Harrison Township School for a period of 20 weeks during the 2020-2021 school year under the auspices of the NJ Provisional Teacher Program.

7. Acknowledgement of safety drills conducted in the district schools:
 - a. Table Top Safety Meeting
 - 1) Harrison Township School – December 16, 2020
 - b. Non-Evacuation Fire Drill
 - 1) Pleasant Valley School – January 15, 2021 (AM & PM)
 - 2) Harrison Township School – January 15, 2021 (AM & PM)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

D. Policy

It is recommended that the Board of Education approve the following action items:

- 1. No items at this time.

MOTION TO APPROVE: _____ SECOND: _____

Roll Call:

_____ Jennifer Bowen _____ Janette Coslop _____ Theresa Vaites
_____ Walter Bright _____ Sean Henderson _____ Shannon Williams
_____ Cristie Clark _____ Marissa Straccialini _____ Stacey Muscarella

E. Transportation

It is recommended that the Board of Education approve the following action items:

- 1. No items at this time.

MOTION TO APPROVE: _____ SECOND: _____

Roll Call:

_____ Jennifer Bowen _____ Janette Coslop _____ Theresa Vaites
_____ Walter Bright _____ Sean Henderson _____ Shannon Williams
_____ Cristie Clark _____ Marissa Straccialini _____ Stacey Muscarella

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

- 1. Approval of the following group to utilize the facilities for the 2020-21 and 2021-22 fiscal years as outlined below:

Table with 3 columns: Name, Location, Type of Use. Row 1: Tiger Organization, PVS Gym, Basketball

MOTION TO APPROVE: _____ SECOND: _____

Roll Call:

_____ Jennifer Bowen _____ Janette Coslop _____ Theresa Vaites
_____ Walter Bright _____ Sean Henderson _____ Shannon Williams
_____ Cristie Clark _____ Marissa Straccialini _____ Stacey Muscarella

XI. New Business:

XII. Old Business:

XIII. Audience Participation II:

XIV. Recess Into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XV. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____