

HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY

BOARD OF EDUCATION REGULAR MEETING

Monday, May 24, 2021 – 7:00 PM

PUBLIC NOTICE HARRISON TOWNSHIP BOARD OF EDUCATION

The Harrison Township Board of Education has adapted the format of its regularly scheduled Board Meeting on Monday, May 24, 2021 at 7:00pm. The meeting will be held in person at the Pleasant Valley School. The public can also participate electronically and gain access to the meeting electronically by following the directions at 7:00pm on May 24, 2021. **DIRECTIONS:** The conference call phone number and conference ID number will be posted on the district website at www.harrisontwp.k12.nj.us

A G E N D A

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Monday, May 24, 2021.

II. **Roll Call:**

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

Attendance:

_____ Missy Peretti _____ Robert Scharlé _____ Other _____

- III. **Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. **President's Welcome:**

- V. Audience Participation I:** The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:
- 1) Be recognized by the Board President.
 - 2) State your full name and address.
 - 3) Identify the agenda item you wish to comment on.
 - 4) Wait to be recognized before making your comments.
 - 5) Limit your comments to specific items.

VI. Approval of Minutes:

1. Approval of minutes of the April 26, 2021 Regular and Executive Sessions of the Board of Education Meeting. (*Attachment: Min. #1*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Stacey Muscarella
 - c. Personnel – Shannon Williams
 - d. Negotiations – Theresa Vaites
 - e. Board Development – Marissa Straccialini
2. Ad Hoc Committees
 - f. Public Relations – Cristie Clark
 - g. School Safety – Cristie Clark
 - h. Shared Services – Sean Henderson
 - i. Transportation – Jennifer Bowen
3. Delegate/Representative Reports (if any)

VIII. Correspondence: (*Copies of Correspondence are included in Backup materials*)

1. Letter from Linda Ott received April 27, 2021 re: retirement.
2. Letter from Michelle Troast received May 3, 2021 re: leave of absence.
3. Email from Karen Giambone received May 11, 2021 re: resignation.
4. Letter from John Petsch received May 19, 2021 re: retirement.
5. Letter from Chelsea Pfahl received May 20, 2021 re: resignation.

IX. Business Administrator’s Report:

- A. Finance

It is recommended that the Board of Education approve the following action items:

1. Appropriation Adjustment List for April 2021. (*Attachment: Fin. #1*)

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2021. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of April 2021. (*Attachment: Fin. #2*)

3. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2021. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)

4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Payment of Bills:
 - a. April 2021 Ratified Bill List \$1,632,003.63 (*Attachment: Fin. #6a*)
 - b. May 2021 Bill List \$216,669.43 (*Attachment: Fin. #6b*)

7. Approval of the following tuition rates for the 2021-2022 school year:

MSD – School Year	\$29,500
MSD – Extended School Year (ESY)	4,500
MSD – One on One Aide	21,300
MSD – One on One Aide (ESY)	2,100
PSD – School Year (1/2 day program)	11,200
PSD – School Year (ESY)	3,250
Parent Paid – (1/2 day program)	2,700

8. Approval of Resolution of state contract vendors for the purchase of goods and services for the fiscal year 2020-2021. (*Attachment: Fin. #8*)

9. Approval to continue to purchase through the Educational Services Commission of New Jersey (ESCNJ – formally MRESC) as an approved State Cooperative as needed.

10. Consolidated Food Service report for April 2021. (*Attachment: Fin. #10*)

11. Approval to award bid to Dell for the purchase of 200 Chromebooks for the 2021-2022 school year in the amount of \$302.24 each (purchase from Federal ESSR II funds). (*Attachment: Fin. #11*)

12. Approval of the following action items:

- A. Approving the utilization of manual checks written pursuant to Board Policy #3326. (*Attachment: Fin. #12.A*)
- B. Designation of Official Newspapers: South Jersey Times and Courier Post
- C. Designation of Depository of School Funds:
 - 1) Century Savings Bank
 - 2) TD Bank
- D. Signatories for Harrison Township School District bank accounts:

Custodian Account (3 signatures required)

Board President
Superintendent of Schools
Board Secretary

Payroll Account

Board Secretary
Superintendent of Schools

Payroll Agency

Board Secretary
Superintendent of Schools

Construction Account (2 signatures required)

Board President
Board Secretary

Student Activity Funds (2 signatures required)

Superintendent of Schools
Board Secretary

Library Activity Fund

Board Secretary
Librarian

- E. Approval of the following Petty Cash Funds for the 2021-2022 school year:

<u>Office</u>	<u>Amount</u>	<u>Maximum Single Expenditure</u>
Superintendent	\$200.00	\$50.00
School Business Admin.	\$200.00	\$50.00
Chief Academic Officer	\$200.00	\$50.00
Supv'r of Student Services	\$200.00	\$50.00
HTS Principal	\$200.00	\$50.00
PVS Principal	\$200.00	\$50.00

F. Tax Sheltered Annuity Company/Broker:

- 1) MetLife
- 2) The Vanguard Group
- 3) Lincoln Investment Planning, Inc.
- 4) Siracusa Benefits Program
- 5) National Life Group
- 6) Brighthouse Life Insurance (MetLife CT/Travelers)

13. Approval of the following substitute rates for the 2021-22 school year:

<u>Position</u>	<u>Amount</u>
Special Ed. Aide	\$13.00 per hour
Instructional Aide	\$90.00 per day
General Aide	\$13.00 per hour
Bus Driver	\$24.50 per hour (1 st yr. rate)
Bus Aide	\$13.00 per hour (1 st yr. rate)
Transportation Secretary	\$16.00 per hour
Sub-Custodian (SY)	\$13.00 per hour (1 st yr. rate)
Summer Custodian	\$13.00 per hour (1 st yr. rate)
Sub-Custodian (SY)	\$13.25 per hour (2 nd yr. rate)
Summer Custodian	\$13.25 per hour (2 nd yr. rate)
Teacher	\$100.00 per day; \$50 half day
Nurse	\$175.00 per day; \$24.00/hr if > 4 hrs
Receptionist	\$13.00 per hour
Secretary	\$14.75 per hour

14. Approval to award contract for food service management services to Nutri-Serve Food Management, Inc. for the 2021-2022 school year, at the established flat management fee of \$22,897.50 per one school calendar year. Nutri-Serve guarantees a break even bottom line on the operational financial report up to the amount of the management fee. This represents a 2.0% increase. [CPI for 4th quarter 2019 was 2.00%] pursuant to the New Jersey Food and Nutrition guidelines.

15. Approval of 2020-2021 contract of participation in Gloucester County Special Services School District MVC On-Line Abstract Request Program at an annual cost of \$40.00.

16. Approval of the amendment to the Harrison Township Board of Education FSA Benefits Plan increasing the carry-over from \$500 to \$550 effective May 24, 2021 pursuant to IRS notice 220-33. (*Attachment: Fin. #16*)

17. Approval of the resolution to renew our membership in the Schools Health Insurance Fund (SHIF) effective July 1, 2021 through June 30, 2024. (*Attachment: Fin. #17*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

X. Superintendent's Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. Acceptance of the retirement of Linda Ott, School Counselor at Pleasant Valley School, effective July 1, 2021.
2. Approval of a leave of absence for Michelle Troast, First Grade Teacher at Harrison Township School, effective September 1, 2021 through January 31, 2022, utilizing 30 accumulated sick days concurrent with FMLA, continued with an unpaid leave under NJFLA with an anticipated return date of February 1, 2022.
3. Acceptance of the resignation of Karen Giambrone, General Aide at Pleasant Valley School, effective May 21, 2021.
4. Acceptance of the retirement of John Petsch, Custodian for the District, effective July 1, 2021.
5. Acceptance of the resignation of Chelsea Pfahl, Grade Six Teacher at Pleasant Valley School, effective June 18, 2021.
6. Approval of the new employment contract for the Business Administrator, Robert Scharlé, effective July 1, 2021 through June 30, 2022 as approved by the Gloucester County Executive County Superintendent.
7. Approval of the re-employment of Lisa Heenan as Chief Academic Officer, effective July 1, 2021 through June 30, 2022.
8. Approval of the re-employment of the following tenured school district administrators effective July 1, 2021 through June 30, 2022, with salaries established in accordance with the 2019-2022 contract between H.T.B.O.E. and H.T.A.S.A.:
 - a. Lori Hynes, Supervisor of Student Services
 - b. AnnaLisa Rodano, Principal, Harrison Township School
 - c. Jennifer Hackett-Slimm, Principal, Pleasant Valley School
9. Approval of the re-employment of the following non-tenured district administrators effective July 1, 2021 through June 30, 2022, with salaries established in accordance with the 2019-2022 contract between H.T.B.O.E. and H.T.A.S.A.:
 - a. Chad Flexon, Supervisor of Instruction, Harrison Township School
(*tenure 11/21/2022*)
 - b. Christine Fellona, Assistant Principal, Pleasant Valley School (*tenure 1/2/2023*)
10. Approval of the re-employment contracts for the following school district supervisors effective July 1, 2021 through June 30, 2022:
 - a. Milton Ney, Supervisor of Buildings and Grounds
 - b. Susan Hanlon, Transportation Supervisor

11. Approval of the re-employment of the following technology department staff members effective July 1, 2021 through June 30, 2022:
- a. Shawn Shenk, Technology Coordinator
 - b. John Berkett, Computer Technician
12. Approval of the re-employment of the following 10-month part-time School Nurses, from September 1, 2021 through June 30, 2022 that will be acquiring tenure on September 2, 2021 with salaries in accordance with the 2019-2022 contract between H.T.B.O.E. and H.T.E.A.:

- a. Karen Ruggeri
- b. Melissa Shockey

13. Approval of the re-employment of the following tenured certificated faculty members for the 2021-2022 school year, with salaries established in accordance with the 2019-2022 contract between H.T.B.O.E. and H.T.E.A.:

Rachel Baldwin	Renee Bannister	Jennifer Boston
Stephanie Bottone	Cindy Boyer	Stacie Brown
Krista Buccella	Veronica Campbell	Mary Capone
Fran Cheeseman	Ashley Corey	Alison Cusack
Marjorie Daniels	Tracy DeAngelo	Lisa DeEugenio
Melinda DeVoe	Diane Eisenhart	Denise Fanelli
Jaclyn Foody	Mary Garwood	Melinda Gerkens
Christa Glaze	Brian Gray	Nicole Grieb
Kristina Guarro	Meghan Hack	Tawnya Hartman
Christina Heil	Casey Heitman	Laurie Holland
Kimberly Hood	Kathleen Huber	Nicole Huck
Andrew Hulfish	Victoria Hummel	Carla Iannone
Colleen Illi	Lori Johns	Taylor Johnson
Nathan Kahn	Kari Kille	Jennifer Kotzen
Olivia Langerhans	Kathleen Lewin	Katherine Linnehan
Meghan Loomis	Kristina Love	Ashley Mackowiak
Michelle Malaby	Mary Ellen Malloy	Christie Mamaluy
Jennifer Mankey	Alexis Manzo	Natalie Markey
Robyn Maronski	Annamarie Mason	Frank McGuigan
Jean McLeod	Bernadette Mease	Lori Melchior
Briana Miller	Lauren Mitcham	Nancy Moran
Sabrina Mosiondz	Danielle Nemeth	Julianna Olan
Anthony Otlowski	Colleen Paredes	Andrea Patterson
Betsy Patterson	Kristin Piperno	Melissa Poulson
Tara Reeves	Laura Richardson	Christine Rivera
Stephanie Royce	Barbara Ruiz	Laura Sabatano
Megan Sakhleh	Jacqueline Sanders	Heather Schank
Lisa Schreyer	Rachael Sharp	Lauren Sheppard
Jessica Souders	Melina Spitale	Andrea Startare
Sarah Stetson	Justin Stevenson	Jean Marie Sutton
Christine Terruso	Robert Thompson	Michelle Troast
John Trussell	Kathleen Upshur	Kathleen Ward
Kathryn Wells	Colleen Yhost	Mary Ann Young

14. Approval of the re-employment of the following certified faculty members for the 2021-2022 school year that will be acquiring tenure on September 2, 2021, with salaries established in accordance with the 2019-2022 contract between H.T.B.O.E. and H.T.E.A.:
- Colleen Hayes

20. Approval of the re-employment of the following General Aides, effective September 1, 2021 through June 30, 2022, with salaries established in accordance with the 2019-2022 contract between H.T.B.O.E. and H.T.E.A.:

5.0 Hours per day

- | | |
|------------------------|----------------------|
| a. Patricia Cinko | g. Sondra Riccardi |
| b. Pamela Cooke | h. Susan Robertson |
| c. Stephanie Dougherty | i. Natalie Sharkey |
| d. Patricia Hauck | j. Marsha Snajkowski |
| e. Carmelina McCann | k. Eileen Woods |
| f. Christine McCormick | |

2.75 Hours per day

- | | |
|------------------------|----------------------|
| a. Diane Broderick | e. Barbara Marchese |
| b. Sharon Carlo | f. Linda Pennypacker |
| c. Christine Gallagher | g. Darby Pumphrey |
| d. Danielle Hart | |

21. Approval of the re-employment of the following Custodians effective July 1, 2021 through June 30, 2022:

Full-Time Custodians

- | | |
|--------------------|---------------------|
| a. Carl Chando | e. Brooke Nettleton |
| b. Michael Messina | f. Sheila Nettleton |
| c. Raymond Meyers | g. Andrew Oswald |
| d. Beverly Mick | h. Lisa Weiss |

Part-Time Custodians

- | | |
|--------------------|------------------|
| a. Deborah Barnett | c. Sharon McCann |
| b. Emily Bramante | d. James Messina |

22. Approval of the re-employment of Dorthea Hall as a 10-month Transportation Office Assistant, from July 1, 2021 through June 30, 2022.

23. Approval of the re-employment for the following Bus Drivers for the district, effective September 1, 2021 through June 30, 2022:

- | | |
|----------------------|---------------------|
| a. Dennis Alston | k. Janet Nicora |
| b. Allan Clune | l. Kimberlie Ogren |
| c. BettyAnn Doermann | m. Kellee Parker |
| d. Caressa Dredde | n. Valorie Revior |
| e. Elizabeth Gentile | o. Renee Rizzo |
| f. Dorothea Hall | p. Beth Ann Stanton |
| g. Louis Isaacs | q. Ruby Stiles |
| h. Linda Moneypenny | r. Matthew Tarnecki |
| i. Maia Mullins | s. Deborah Wagner |
| j. Joseph Munafo | t. Eric Weiss |

24. Approval of the re-employment for the following Bus Aides for the district, effective September 1, 2021 through June 30, 2022:
- | | |
|--------------------|-----------------------|
| a. William Allen | e. Shirley Bundy |
| b. Susan Arcaini | f. Catherine Eastlack |
| c. Terry Ballinger | g. Richard McGee |
| d. Linda Bermudez | |
25. Approval of the Summer Skills Support program for students entering grades 1 through 6. Students attend 9:00am-12:00pm Monday through Thursday from July 12, 2021 through August 12, 2021. Teachers receive compensation for 3.50 hours of student contact (8:45-12:15) at \$33.64 per hour per day and one hour of non-student contact time per day at \$22.77 per day as well as 2 hours pre- and 1 hour post-planning time at \$22.77 per hour. Compensation based on the negotiated HTEA contract.
- | | |
|------------------------|--------------------|
| a. Sabrina Mosiondz | g. Annamarie Mason |
| b. Colleen Hayes | h. Jean McLeod |
| c. Kimberly Rohrbacher | i. Jeni Boston |
| d. Kristin Charlson | j. Diane Eisenhart |
| e. Ashley Mackowiak | k. Stacie Brown |
| f. Denise Sosnowicz | |
26. Approval of one (1) school nurse per day to provide support for our Summer Skills Support students Monday through Thursday 8:45am-12:15pm from July 12, 2021 through August 12, 2021. Compensation is based on the negotiated HTEA contract. Three hours of pre- and one hour of post-prep time is also provided at \$22.77 per hour; each nurse may accrue these hours.
- | | |
|---------------------|--------------------|
| a. Andrea Patterson | c. Mary Garwood |
| b. Karen Ruggeri | d. Melissa Shockey |
27. Approval of any qualified and certified Harrison Township School District employee to serve as a substitute for the Summer Skills Support program (teacher, aides, and/or Nurse) with compensation for student contact time.
28. Approval of the following instructional aides to provide support for our Summer Skills Support students Monday through Thursday 8:45am-12:15pm from July 12, 2021 through August 12, 2021. Compensation based on the negotiated HTEA contract.
- | | |
|------------------|-------------------|
| a. Donna D'Amico | b. Martina Fuller |
|------------------|-------------------|
29. Approval of the employment of the following reading interventionists to conduct student entrance assessments for the Harrison Township School District during the summer of 2021 at the rate of \$33.64 per hour:
- | | |
|-------------------|------------------|
| a. Denise Fanelli | c. Kate Linnehan |
| b. Robyn Maronski | d. Colleen Yhost |

30. Approval of the Special Education Extended School Year program for students entering grades 1 through 6. Students attend sessions from 9:00am to 12:00pm Monday through Thursday from July 12, 2021 through August 12, 2021 at Harrison Township Elementary School and Pleasant Valley School. Teachers receive compensation for 3.5 hours of student contact (8:45-12:15) at \$33.64 per hour and 1 hour of non-student contact time per day as well as 1 hour of pre- and 2 hours of post-planning time at \$22.77 per hour. Compensation is based on the negotiated HTEA contract.

HTS/PVS

- | | |
|---------------------|----------------------|
| a. Jennifer Kotzen | c. Nicole Grieb |
| b. Heather Leonardi | d. Olivia Langerhans |
31. Approval of the Special Education Extended School Year program for students in Pre-Kindergarten to exiting Kindergarten. Students attend sessions from 9:00am – 12:00pm Monday through Thursday from July 12, 2021 through August 12, 2021 at the Harrison Township School. Teachers receive compensation for 3.5 hours of student contact (8:45-12:15) at a rate of \$33.64 per hour and 1 hour of non-student contact time per day as well as 5 hours of pre- and 2 hours of post-planning time at \$22.77 per hour. Compensation is based on the negotiated HTEA contract.

HTS

- | |
|--------------------|
| a. Tawnya Hartman |
| b. Andrea Startare |
32. Approval of the Special Education Extended School Year program for students in Pre-Kindergarten through grade 6. Students attend sessions from 8:45am – 12:15pm Monday through Thursday July 12, 2021 through August 12, 2021 at Harrison Township School and Pleasant Valley School. Teacher Assistants and Aides receive compensation for 3.5 hours per day at the rate of \$12.77 per hour. Pending receipt of required clearances.
- | | |
|-------------------------|--------------------|
| a. Juanita Coceano | e. Danielle Nemeth |
| b. Christine Czajkowski | f. Taylor Slane |
| c. Makenna Marucci | g. Jen Strockbine |
| d. Margaret Neal | h. Jean Volgarino |
33. Approval of one (1) school nurse per day to provide support for our ESY students Monday through Thursday 8:45am – 12:15pm July 12, 2021 through August 12, 2021. Compensation based on the negotiated HTEA contract. Three hours of pre- and one hour of post-prep time is also provided at \$22.77 per hour; each nurse may accrue these hours.
- | | |
|---------------------|--------------------|
| a. Mary Garwood | c. Karen Ruggeri |
| b. Andrea Patterson | d. Melissa Shockey |
34. Approval of any qualified and certified Harrison Township School District employee to serve as a substitute for the Special Education ESY program (teacher, special education aides, and/or Nurse) with compensation for student contact time.

35. Approval of any district aides of the Harrison Township School District to serve as a substitute aide for the Special Education ESY program with compensation for student contact time of \$12.77 per hour.

36. Approval of the employment of Deborah Heller, of South Harrison, as a 12-month Payroll/Business Office Specialist for the District effective July 1, 2021 through June 30, 2021 with an annual salary established at \$47,000.00, plus benefits, pending receipt of required clearances. (*Attachment: Pers. #36*)

37. Approval of the employment of the following as Summer Custodians at the approved hourly rate effective through September 2021.
 - a. Christine Czajkowski
 - b. Robert deMers
 - c. Susan Robertson

38. Approval of the employment of Brendan Oswald and Rylee Oswald as Summer IT Support effective June 18, 2021 at the rate of \$12.00/hour pending receipt of required clearances.

39. Approval of the employment of the following individuals as substitutes for the district on an as-needed basis, effective September 1, 2020 through June 30, 2021, at the currently-approved hourly and daily rates, pending receipt of required clearances:
 - a. Jonathan Dare of Mullica Hill - Teacher
 - b. Gabrielle Glavin of Mullica Hill – Teacher
 - c. Susan Jones of Sewell – Nurse

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

B. Education

It is recommended that the Board of Education approve the following action items:

1. Approval of a contract renewal with The Wright Choice for substitute nurses, as needed, at a rate of \$51.00 for a Registered Nurse for the 2021-22 school year.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Authorizing the awarding of contracts for professional services for a one-year term commencing July 1, 2021 without competitive bidding.
 - 1) Board Solicitor: Robert Muccilli, Esquire, of Capehart & Scatchard, PA.
 - 2) Board Auditor: Inverso & Stewart and their Peer Review.
 - 3) Bond Counsel: Philip Norcross, Esquire, of Parker McCay PA.
 - 4) Architect of Record: Regan Young England Butera
 - 5) Engineer of Record: Pennoni Associates, Inc.
 - 6) Wameworks: FSA Administrator
 - 7) School District Physician: Gregory Herman, MD
2. Authorizing the contract renewal pursuant to NJSA 18A:18A-42 for Broker of Record for Health Benefit Insurance to Integrity Consulting Group for the 2021-22 school year (2nd renewal).
3. Authorizing the awarding of a contract as an Extraordinary Unspecifiable Service for Broker of Record for Liability Insurance to Connor Strong & Buckelew Co., Inc. for the 2021-22 school year below the standard commission rates applied to the area of coverage. (*Attachment: Admin. #3*)
4. Approval of the 2021-2022 Attendance Calendar with revisions.
5. Approval of Lori Hynes and Michelle Giuliano to attend a virtual workshop: *Inclusion Institute* on June 15, 2021 at no cost.
6. Approval of the contract with Colleen Carroll, Occupational Therapist, to complete per case occupational therapy evaluations at the rate of \$350.00 per evaluation.
7. Approval of Jamie Ott to provide speech services to homebound student for up to 2 hours per week at a rate of \$60.00 per hour during ESY from July 12, 2021 through August 12, 2021.
8. Approval of Marianna Tasso, speech pathologist, to provide speech services via teletherapy to students in ESY at the rate of \$55.00 per hour during ESY July 12, 2021 through August 12, 2021 if needed.
9. Approval of Tara Timms, speech pathologist, to provide speech services to students in ESY at the rate of \$55.00 per hour during ESY July 12, 2021 through August 12, 2021.
10. Approval of the reimbursement of tuition cost to Traci Chappell following successful completion of the following courses through Rowan University, requested amounts as stated:
 - a. Strategic Communication Seminar II – January 25, 2021 – May 4, 2021 - \$2,301.00

11. Acknowledgement of safety drills conducted in the district schools:

1) Non-evacuation Fire Drill

- 1) Harrison Township School – May 13, 2021 (PM)
- 2) Pleasant Valley School – May 13, 2021 (PM)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

D. Policy

It is recommended that the Board of Education approve the following action items:

- 1. *No items at this time.*

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

E. Transportation

It is recommended that the Board of Education approve the following action items:

- 1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. Approval of resolution to submit a waiver to the Executive County Superintendent requesting an alternate toilet room facilities for pre-kindergarten and kindergarten classrooms in the 2021-22 school year. (*Attachment: B&G #1*)
2. Approval of resolution to submit an application to the Executive County Superintendent requesting a change of use for the Nurses/Health Office to a space previously utilized as a kindergarten classroom for the 2021-22 school year. (*Attachment: B&G #2*)
3. Approval of the following group to utilize the facilities for the 2020-21 fiscal year as outlined below:

<u>Name</u>	<u>Location</u>	<u>Type of Use</u>
Clearview Regional HS	PVS Parking Lot	Graduation Overflow

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Jennifer Bowen	_____ Janette Coslop	_____ Theresa Vaites
_____ Walter Bright	_____ Sean Henderson	_____ Shannon Williams
_____ Cristie Clark	_____ Marissa Straccialini	_____ Stacey Muscarella

XI. New Business:

XII. Old Business:

XIII. Audience Participation II:

XIV. Recess Into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XV. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY**

BOARD OF EDUCATION REGULAR MEETING

Monday, May 24, 2021 – 7:00 PM

AGENDA – Closed Session

1. Personnel
2. Attorney Client Privilege