

Regulation

FUTURE AND FORMER RESIDENTS

Future Residents

Students whose parents are in the process of constructing a home and becoming permanent residents of Harrison Township may enroll their child under the following conditions:

- A. The parents/guardians submit a written request to the superintendent assuring that occupancy shall be established in the new residence within 30 school days from the date indicated on the request;
- B. The parents/guardians submit a copy of the building permit with the written request;
- C. The parents/guardians submit a letter from the contractor certifying that the home will be ready for occupancy within 30 school days from the date indicated in the parent/guardian's request.

The superintendent shall review and verify the request and documentation and approve the student's attendance. This approval shall be issued in writing.

Tuition will be assessed for the 30 day period at a rate not to exceed the estimated actual cost to the district per student.

Tuition payment shall be made by the parents/guardians prior to the child's first day of school attendance. This tuition charge shall be refunded if residency is established by the conclusion of the thirty school-day period. If occupancy is not established, there shall be no refund.

If residency is not established on or before the agreed 30 day period the parents/guardians may submit a formal written request to the superintendent for thirty-day extension. Tuition prepayment shall be required for the thirty-day extensions period and accompany the written request. If the pre-paid tuition fee is not received, the child shall be returned to the district of resident. The superintendent shall approve in writing all requests for extensions.

If residency is established within the thirty-day extension period, the tuition fee will be refunded.

The superintendent may waive tuition pm a case by case basis for financial hardship of other reasons deemed in the best interests of the district and/or the student.

Any exceptions allowed by the superintendent shall be reported to the board of education at the next regularly scheduled meeting.

Transportation will be the responsibility of the parent/guardian until residency is officially established.

Former Residents

Students moving out of the Harrison Township School district after April 30 of the school year may remain enrolled tuition-free through June. Transportation will be the responsibility of the parent/guardian.

Adopted:	December 17, 2014
NJSBA Review/Update:	June 2014
Readopted:	October 27, 2014